



Annual information booklet

PSG Wealth Retirement Funds

June 2023





This information booklet, together with your annual benefit statement, provides you with important information about your retirement savings with PSG Wealth. The information in this booklet applies to the following PSG Wealth retirement funds (the Funds):

- PSG Wealth Retirement Annuity Fund
- PSG Wealth Pension Preservation Fund
- PSG Wealth Provident Preservation Fund

How do I access my annual benefit statement?

Your annual benefit statement can be accessed by logging in to your myPSG account. You can access your account by clicking [here](#).

Your annual benefit statement contains the following information:

- your personal information
- your contributions
- your fund values
- your investment allocation
- your nominated beneficiaries

This booklet aims to support you in planning to ensure that your needs, as well as your family's needs, are taken care of when you retire.

Your benefits explained



Retirement

You may retire from the Funds at any time after reaching the age of 55, or before the age of 55 due to ill health as defined in the rules of the Fund. The benefit payable to you is equal to your members' share as defined in the rules of the Funds.



Trustee annuity strategy

The trustees are required by legislation to propose an annuity for members who are not comfortable choosing one themselves. For this purpose, the trustees of the Funds have selected the Old Mutual Platinum Pensions 2003 with-profit annuity.

The key features of the Old Mutual Platinum Pensions 2003 with-profit annuity are as follows:

- Your pension will pay a regular income for the rest of your life.
- Your yearly income will increase to help with the rising costs of living. Remember, though, that these increases depend on how investment markets perform.
- Once your pension income has increased, it will never be reduced.

Further information about the Trustees' annuity strategy is available from the Fund administrator, whom you can contact on 0860 000 368 or at wealth@psg.co.za.



Retirement benefits counselling

Retirement benefits counselling is available to all members by contacting one of our dedicated benefits counselling service consultants. Retirement benefits counselling is not advice. We will only provide you with factual, retirement-related information.

However, the trustees strongly recommend that you contact your financial adviser to obtain professional advice about retirement.

For more information regarding the annuity strategy or retirement benefits counselling, please contact one of our client service consultants at clientservice@psg.co.za or on 0860 000 368.



Recent changes to transfers of total interest in retirement annuity funds

A recent amendment to the Income Tax Act will “allow retirement annuity fund members to transfer one or more contracts in a particular retirement annuity fund to another retirement annuity fund... subject to... certain conditions”. To date, members have only been able to transfer their entire benefit in a retirement annuity fund, as partial transfers have not been permitted.

What is the change?

The amendment will allow members of retirement annuity funds to transfer one or more contracts in a retirement annuity fund to another retirement annuity fund, subject to the following conditions:

- the value of each individual transfer out must exceed R371 250, and
- where a member does not transfer their total interest, the remaining value of their interest in the source retirement annuity fund after the transfer of a contract(s) must exceed R371 250.

If a member transfers their total interest in a retirement fund to another retirement annuity fund, the abovementioned conditions (in relation to the amount being transferred and the balance remaining after the transfer) will not apply.

The amendments came into effect on 1 March 2023 and will apply to years of assessment commencing on or after that date.

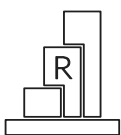


Retirement reform - Introduction of a two-pot system

National Treasury has released a proposed draft amendment to the retirement system. The changes relate to the introduction of a two-pot retirement system. The first phase of the legislative amendments to the retirement system is due to take effect 1 March 2024, however the details are still awaited from Treasury.

The introduction of the two-pot system will probably see retirement funds allocating one-third of retirement contributions to a savings pot and preserving two-thirds in a retirement pot. Members will be able to access one-third of their pension savings once a year from the savings pot, whilst preserving the other two-thirds in the retirement pot, only to be accessed at retirement.

Further details and communication will be made available to all members in this regard once available.



Retirement reform - Annuitisation of provident fund retirement benefits

Legislation governing retirement funds aligned the retirement benefits from provident and provident preservation funds with those of pension, pension preservation and retirement annuity funds. This legislation was effective from 1 March 2021,

These changes also allow for transfers between all retirement funds, the only exception being that a member of a retirement annuity fund may only transfer the benefit in that fund to another retirement annuity fund.

Members retiring from a provident or provident preservation fund will only be able to take one-third of the benefit as a lump-sum. The remaining two-thirds of the benefit must be used to purchase a compulsory annuity from a licensed long-term insurance company. If the remaining two-thirds of the benefit is less than or equal to R247 500, you may withdraw the full benefit as a cash lump sum (subject to tax).

The above is subject to exceptions which provide for benefits in the fund up to 1 March 2021, plus future investment returns on those amounts, to be ring-fenced as amounts that may be taken as lump sums in the future. Furthermore, in the case of a member of a provident or provident preservation fund who is 55 years or older on 1 March 2021, the full benefit may be taken as a lump sum at any time.

Amounts transferred from a fund (and that may be taken as a lump sum) will be added to amounts that a member may currently take as lump-sum amounts. However, if a member (even a member who is 55 years or older on 1 March 2021) transfers an amount that was not permissible to transfer as a lump-sum, it will not become a lump-sum benefit in the provident or provident preservation fund to which it is transferred.



Retirement funds – amendments to Regulation 28 of the Pension Funds Act - effective January 2023

There have been changes to encourage Retirement Fund investment in infrastructure assets. Infrastructure is broadly defined as “any asset that has or operates with a primary objective of developing, constructing and/or maintaining physical assets and technology structures and systems for the provision of utilities, services or facilities for the economy, businesses, or the public”. The maximum exposure to infrastructure investments is restricted to 45% of fund/portfolio assets.

There has also been a ban on the investment in crypto assets by retirement funds.



Retirement funds and emigration

Legislative changes which were effective from 1 March 2021, allow for members of retirement funds who cease to be South African tax residents, and who remain non-tax resident for at least three consecutive years, to take a lump-sum withdrawal benefit.

Prior to 1 March 2021, a lump sum withdrawal benefit from the Funds was allowed where the member emigrated. The emigration had to be recognised by the South African Reserve Bank (SARB) for purposes of exchange control.

This amendment may be of benefit to members who are non-residents but have not officially emigrated.

Note that a lump-sum benefit is still allowed where a member who is not regarded as a resident by SARB for purposes of exchange control departed from South Africa on the expiry of a work or visitor’s visa.



Death benefits

Your death benefit is your member share, as defined in the rules of the Funds. The payment of the death benefit is governed by law. Even if you have nominated one or more persons to receive the benefit, the trustees are required to first determine who your dependants are. Once they have determined that, they are obligated to allocate the benefit equitably among your dependants and any non-dependants who you may have nominated. The intention of the law is to ensure that dependants are provided for, unlike the principle of freedom of testation that applies to other assets.

As indicated above, the trustees may also allocate to non-dependants who you have nominated. The intention of the information requested on your nomination form is to provide the trustees with as much information as possible and to give you the opportunity to nominate non-dependants as beneficiaries. The trustees have the final decision with regard to the distribution of your death benefit. Note that the death benefit does not form part of your estate.



Divorce orders

In terms of the Divorce Act, a court granting a divorce order may direct the Fund to pay a portion of your benefit to your former spouse. The Fund must comply with the Pension Funds Act and the Divorce Act and cannot give effect to court orders that are not appropriately worded and thus do not comply with legislation.



Taxation

No taxes are payable on interest, dividends or capital gains earned on your retirement investments whilst the amounts are invested in the Funds. Income tax may be payable on any lump sum benefits withdrawn or on retirement or death.



Keep your information up to date

1. Review your personal information to ensure that the details we have on record are correct. If there are any changes required to your personal details, please complete the [Personal Details Changes Form](#) and send it to instructions@psg.co.za.
2. Review your Beneficiaries. If your circumstances change and thus your dependants change, or you wish to change your beneficiaries, please complete the [Beneficiary nomination form](#) and submit the signed document to instructions@psg.co.za.

Keeping your information about beneficiaries (non-dependant nominees and dependants) up to date

It is important that you review your [Beneficiary nomination form](#) regularly and update it if required. The table below provides insight on the legal difference between dependents and nominees.

Dependants	Nominees
The Act defines dependants as legal dependants, spouses, children, factual dependants at the time of a member's death, anyone entitled to maintenance, as well as anyone who may in the future have become financially dependent on the member.	A nominee is a non-dependant nominated by the member, indicating that they should be considered by the trustees for a possible allocation of the part of the death benefit.

To update your beneficiaries, kindly complete the [Beneficiary nomination form](#) and submit the signed document to instructions@psg.co.za.

Inspection of Funds' rules, balance sheet and income statement

The governance and operation of the Funds are governed by the registered Fund rules, the Pension Funds Act and other applicable legislation.

The Fund rules and the financial statements may be inspected at the registered office of the Funds from 08h00 to 17h00 from Monday to Friday and a copy may be requested, if required, at a cost as set out in the Fund rules. Please contact clientservice@psg.co.za or call 0860 774 774 if you have any queries.

Who oversees the operations of the Funds?

The trustees of the Funds direct, control and oversee the operations of the Funds and they are required to take all reasonable steps to ensure that the members' interests are protected. The trustees appoint a principal officer who is responsible for executing the decisions of the trustees and various statutory functions.

All trustees are suitably qualified individuals and meet at least once a quarter to discuss investments, benefits and administration matters. In terms of the rules of the Funds, the Funds have four trustees.

Who are the members of the board of trustees?

Independent Trustees

Dave Johnson

Gail Le Grellier

Sponsor employee appointed trustee

Jan van der Merwe

Etienne de Waal

Chairperson

Dave Johnson

Principal Officer

Jennifer Grefen



Governance of the Funds

The trustees' complete self-assessments on an annual basis in line with the Financial Sector Conduct Authority (FSCA)'s Circular PF130. There were no material findings flowing from these assessments. The Funds benefit from independent trustees with industry experience and knowledge, who also serve on the boards of other retirement funds. The Board Charter and Code of Conduct help to ensure that the board operates ethically and that the trustees are independent.

Protection of Personal Information Act (POPIA)

The Protection of Personal Information Act (POPIA) is South Africa's data protection law.

The purpose of the Protection of Personal Information Act (POPIA) is to safeguard and protect personal information, when processed by a responsible party or its operators, to ensure the right to privacy and to protect the flow of personal information- which is a fundamental human right. It also aims to regulate the manner in which personal information is processed by setting out certain conditions and requirements.

POPIA also provides members with rights and remedial actions to follow to protect their personal information from being processed in a manner that is not in accordance with POPIA.

We have included a notice attached hereto as 'Annexure A'. This notice explains how we obtain, use and disclose your personal information, in accordance with the requirements of POPIA.

Contact details and information for the PSG Wealth Retirement Funds

The PSG Wealth Retirement Funds are registered funds in terms of the Pension Funds Act and are underwritten by PSG Life Ltd. PSG Life Ltd has outsourced its administrative functions such as processing instructions, providing statements, and confirming changes to your investment to PSG Invest (Pty) Ltd.

PSG Invest (Pty) Ltd is an approved administrator of retirement funds in terms of the Pension Funds Act, and an authorised administrative financial services provider in terms of the Financial Advisory and Intermediary Services Act, FSP no. 563.

PSG Wealth Retirement Annuity Fund

FSCA registration number	12/8/23601	Contact number	0860 774 774
Administrator (s. 13B)	PSG Invest (Pty) Ltd Registration number 1999/014522/07 FSP number 563	Email	clientservice@psg.co.za
Fund and Administrator's registered address	Building 1, The Ingress Corner of Magwa and Lone Creek Crescents Waterfall City, Waterval 5-lr Midrand 2090	Website	www.psg.co.za
SARS number	7860772773	Postal address	PO Box 61295 Marshalltown 2107
Sponsor of the Fund	PSG Life Ltd Registration number 1999/010087/06 FSP number 22557		



PSG Wealth Preservation Pension Fund

FSCA registration number	12/8/37189	Contact number	0860 774 774
Administrator (s. 13B)	PSG Invest (Pty) Ltd Registration number 1999/014522/07 FSP number 563	Email	clientservice@psg.co.za
Fund and Administrator's registered address	Building 1, The Ingress Corner of Magwa and Lone Creek Crescents Waterfall City, Waterval 5-lr Midrand 2090	Website	www.psg.co.za
SARS number	7260752185	Postal address	PO Box 61295 Marshalltown 2107
Sponsor of the Fund	PSG Life Ltd Registration number 1999/010087/06 FSP number 22557		

PSG Wealth Preservation Provident Fund

FSCA registration number	12/8/37187	Contact number	0860 774 774
Administrator (s. 13B)	PSG Invest (Pty) Ltd Registration number 1999/014522/07 FSP number 563	Email	clientservice@psg.co.za
Fund and Administrator's registered address	Building 1, The Ingress Corner of Magwa and Lone Creek Crescents Waterfall City, Waterval 5-lr Midrand 2090	Website	www.psg.co.za
SARS number	7260752185	Postal address	PO Box 61295 Marshalltown 2107
Sponsor of the Fund	PSG Life Ltd Registration number 1999/010087/06 FSP number 22557		



Complaints

PSG Invest (Pty) Ltd is the administrator of the Fund, appointed by the trustees. The trustees regularly monitor whether the services the Administrator provides are delivered on time and are up to standard.

PSG Life Ltd aims to resolve any complaints as far as possible. If you are unhappy about the administration of the Funds, your investment accounts or the interpretation and application of the Funds' rules, you may write to the PSG Wealth Complaints Officer or the principal officer of the Funds at the addresses given below. PSG Life Ltd should be given the first opportunity to resolve the complaint. However, if you do not feel satisfied with the response from PSG Life Ltd, you may refer your complaint to the Pension Funds Adjudicator. Please [click here](#) to download a copy of the Complaints Resolution Policy on our website.

If you have lodged a complaint with the Fund and are not satisfied with the response that you have received, you can approach the Pension Fund Adjudicator.

PSG Life Ltd Complaints Officer	Principal officer	Pension funds adjudicator
<p>Asande Mpitso</p> <p>Client Service: 0860 774 774 / +27(11) 996 5200 Fax: +27 (11) 996 5499 Email: wealth.escalations@psg.co.za</p> <p>P. O. Box 61295 Marshalltown 2107</p>	<p>Jennifer Grefen</p> <p>Email: jennifer@gobenefits.co.za</p> <p>P. O. Box 61295 Marshalltown 2107</p>	<p>Telephone: +27 (12) 346 1738 Fax: 086 693 7472 Email: enquiries@pfa.org.za Website: www.pfa.org.za</p> <p>P. O. Box 580 Menlyn 0063</p>



Annexure A

Privacy statement

The PSG Wealth Retirement funds (jointly referred to as 'the Funds') and their service providers (for example the administrator) often collect and process personal information through the use of many physical, electronic or online 'forms'.

We respect your privacy and are committed to protecting your personal information. Personal information is any information about or associated with you and that can identify you. This excludes statistical information and any information that is de-identified and cannot be traced back to you. Please note the following:

1. The Funds are responsible parties as envisaged in the Protection of Personal Information Act (POPIA).
2. The Funds and their service providers, some of which are operators as defined in POPIA, processes your personal information for the purpose of providing you with retirement and ancillary benefits.
3. This personal information includes your name, age, identification documents, employment details, salary information, financial information, contact details and marital status.
4. In addition, certain special personal information may be processed under specific circumstances. This may include information about your health.
5. It is the Funds' responsibility to ensure that personal information is only processed lawfully. The Funds have protocols in place in this regard. Personal information will only be shared with third parties on a "need to know" basis.
6. The Funds will ensure that personal information is secured by them and any service providers that process such personal information.
7. The Funds will ensure that a service provider does not transfer your personal information to any person or entity outside of the Republic of South Africa, without the fund's consent.
8. Should the Funds become aware of any breach in security or unauthorised access, or any threat of such a breach or unauthorised access to personal information, they will immediately inform you thereof and of the steps taken to rectify the breach and/or unauthorised access.
9. The Funds will let you know why personal information is being requested from you on any form that you are required to complete. They will also ensure that you are aware when they request your personal information from a third party.
10. You have the right to request:
 - a. Details of any personal information held by the Funds or their service providers;
 - b. Correction of any of your personal information held by the Funds or their service providers;
 - c. Deletion of any or your personal information held by the Funds or their service providers; and
 - d. Details of any third parties who had been given access to your personal information for the purpose of provision of benefits.
11. For further information about your privacy rights in relation to the Funds, the Promotion of Access to Information Act Manual (PAIA) is available on www.psg.co.za.
12. The details of the Fund's Information Officer, who you may contact for any further information, are as follows:

Name: Jan van der Merwe
Email address: jan.vandermerwe@psg.co.za
Postal address: PO Box 61295
Marshalltown
2107
Contact number: +27 (11) 996 5200



Disclaimer

This document is a summary of the annual benefit statement for the PSG Wealth Retirement Funds. It will help you to understand the Funds and governance thereof. This is only a summary. It is not a legal and binding document, nor should it be considered as advice. If any conflict arises between this statement and the rules of the Fund, the rules will prevail. The benefit you receive from the Fund at retirement will be equal to the market value of your member share or your contributions made to the Fund. The investment values are not guaranteed. The market value of the units may go down as well as up, and past performance is not necessarily a guide to the future. The investor carries the investment risk, which includes the possibility of losing capital.